



Job Announcement

Posted: December 14, 2018

Community Food System Coordinator

ACCESS is a team of Superheroes that make a difference in the community every day. If you are a dedicated hardworking person interested in helping build your community then ACCESS is the place for you.

Job Title:	Community Food System Coordinator
Job Hours:	Part Time (28 hours per week)
Salary:	\$15.75 - \$18.00 per hour DOE
Benefits Offered:	Vacation, Sick, and Holidays

Position Summary

The Community Food System Coordinator is the primary public face of ACCESS in food systems projects in Jackson and Josephine County. This position facilitates the collaboration of food system partners to develop and incubate projects and programs that further the goals and priorities for a strong, vibrant regional food system in Jackson and Josephine Counties characterized by abundant local food production, equitable food access, environmental sustainability, economic vitality, and healthy community.

Primary Duties & Responsibilities

- Responsible for coordinating and supporting the following collaboratively run programs: Double up Food Bucks (DUFBS- Food stamp incentives), Veggie Prescription, and Screen & Intervene (food security screening in health care sites).
- Work closely with Rogue Valley Food Systems Network Coordinator and working groups to bring systems level changes to fruition.
- Provide oversight and support project development and implementation with partners under a United States Department of Agriculture (USDA) community food system grant. Lead grant reporting annually.
- Recruit, train, and manage volunteers in accordance with ACCESS policies and procedures in conjunction with ACCESS Volunteer Specialist.
- Work with the ACCESS Marketing & Brand Specialist to create educational resources, such as brochures and publications about local food resources, qualifications for food assistance programs, and utilizing the farmers market.
- Participate in statewide working groups for Veggie prescription program and DUFBS.
- Connect other programs within ACCESS's Nutrition department to the greater community food system in Jackson and Josephine County.

Primary Requirements

- Belief in ACCESS' mission to help people help themselves.
- At least one year of relevant experience in project coordination, local food systems work, or other similar experience.
- Bachelor's degree in relevant field (public health, nutrition, agriculture, sustainability) or equivalent demonstrated work experience.
- Ability to work independently including setting own goals and direction while also working collaboratively.
- Demonstrated meeting facilitation and public speaking experience.

Preferred Qualifications

- Experience reporting on USDA NIFA grant funded work encouraged.

Apply by Sending Cover Letter & Resume To

ACCESS Attn: Human Resources; 3630 Aviation Way, Medford, OR 97504
OR Email hr@accesshelps.org