



Job Announcement

Posted: September 4, 2018

Community Support Specialist -SSVF

ACCESS is a team of Superheroes that make a difference in the community every day. If you are a dedicated hardworking person interested in helping build your community then ACCESS is the place for you. This is a chance to support the community with your determination, attention to detail, and interest in ending homelessness among our Veteran population.

Job Title:	Community Support Specialist - SSVF
Job Hours:	Full Time (Non-Exempt)
Salary:	\$14.25 - \$16.25 hourly DOE
Benefits Offered:	Health, Dental, RX, Vision, FSA, Vacation, Sick, Holidays, 403B Plan

Position Summary

The Community Support Specialist - Support Services for Veteran Families (SSVF) works directly with Veterans and their families in applying to receive services through ACCESS with short-term and long-term solutions. This position works collaboratively with a multi-disciplinary team that assists participants in navigating through complex resources and processes to obtain/sustain housing. A Community Support Specialist works to engage the participant in the spheres of being independent by working through barriers that may keep them from achieving their own definition of self-sufficiency. This position will work within an office environment, although travel is required to participants' homes or other facilities for peer support and outreach activities.

Position Duties & Responsibilities

- Interview, screen, and work with Program Supervisor to determine participant eligibility.
- Maintain a minimum caseload of Veteran families and individuals as determined by ACCESS procedures.
- Assist the participant in setting short-term and long-term goals to obtain a greater level of sustainability following the program and funding stream processes and procedures.
- Provide support through positive social interaction with participants in a one-on-one setting in order to build mutual trust and build positive relationships.
- Monitor participants progress and keep track of their status using prevention techniques to avoid falling back into homelessness. Ensure that participant files are well maintained, and data entry is completed in an accurate and timely manner.

Position Requirements

- Belief in ACCESS' mission to help people help themselves.
- At least 1 year of case management experience or similar experience involving working closely with participants and determining eligibility.
- Ability to interact effectively with a variety of individuals and groups from varying educational, ethnic and socioeconomic background.
- Valid Oregon driver's license with record that is acceptable under ACCESS' insurance policies.

Apply by Sending Application, Cover Letter & Resume To

ACCESS Attn: Human Resources; 3630 Aviation Way, Medford, OR 97504

OR Email jzomerdyk@accesshelps.org

Visit www.accesshelps.org for more information